

Greater Albany

Public School District 8J

718 Seventh Avenue SW
Albany, Oregon 97321-2399
www.albany.k12.or.us

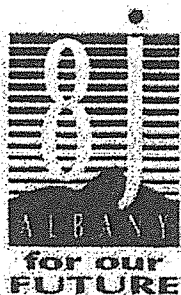
Phone (541) 967-4501
Business FAX (541) 967-4587
Instruction FAX (541) 967-4584

Applications due Friday May 10, 2019!

POST GRADUATE SCHOLARS CHECKLIST OF ITEMS YOU MUST INCLUDED IN YOUR APPLICATION PACKET!

Please turn in with application and place on top

Initial Once completed & ready to turn in	Application Item
	<p>POST GRADUATE SCHOLARS– Be sure this is <u>COMPLETELY</u> filled out. The application must be signed by both parent and student.</p> <p>YOU MUST INCLUDE A COPY OF YOUR FAFSA EFC AWARD WITH APPLICATION!</p> <p>Your application WILL NOT be valid without it!</p>
	<p>LBCC CAMPUS HIGH SCHOOL PROGRAM (astro-green form) – Fill out <u>COMPLETELY</u>, sign and date this form.</p>
	<p>COMPUTER PLACEMENT TEST (CPT) – <u>If you have not completed placement tests previously at the High School or have College Now credit or have a Smarter Balance level of 3 or higher – You must do placements tests at LBCC.</u></p> <p>Note: If you have completed WR 115 and/or WR 121 and/or MTH 111 as College Now credit and received a C or better, you do not need to take the placement tests in that area.</p> <p><u>Using SMARTER BALANCE SCORES FOR PLACEMENT PURPOSES:</u> <i>Take a copy of your Smarter Balance scores to the New Student Center appointment with you.</i></p>
	<p>HIGH SCHOOL TRANSCRIPT – get a copy of your unofficial transcript from your counselor.</p>
	<p>AGREEMENT FOR PARTICIPATION - Be sure each item is initialed by both parent and student. Be sure to sign and date the 2nd page.</p>
	<p>LETTER OF INTEREST – Letter is to include: career plan, how this LBCC program will meet his/her needs and how you will plan for success for this new program.</p>



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Name _____ (please print) Birth Date: ____/____/____
Last First Middle Month Day Year

Address _____
Number Street City State Zip

Are you currently living with parent/guardian? Yes ____ No ____ Years attended GAPS Schools: ____

THE CURRENT SCHOOL YOU ATTEND: AOS ____ SAHS ____ WAHS ____

Student Cell Phone Number: _____ Student Email Address: _____

Parent Home/Cell phone number _____ Parent Email Address: _____

Do you have internet access: Yes ____ No ____

What language is most often spoken in your home? _____ Are you bilingual: Yes ____ No ____

Are you currently employed? Yes ____ No ____ Where? _____ Hrs per week ____

Highest class of Math completed _____ Highest class of English Completed _____

College credits earned in high school? Yes ____ No ____ If your answer was yes, what classes?

What other colleges or universities have you applied for? _____

College and Career Goals? _____

Program of Study at LBCC (Do not leave blank): _____

Have you taken (circle all that apply)

SAT ACT PSAT ASVAB LBCC Placement Test (CPT)

SAT Subject Test Other College Placement or Entrance Test

Highest level of education attained by parent (circle all that apply)

High School Some College Associates Bachelors Masters or higher

Trade or Technical Endorsement Don't Know

Student Signature _____ Date _____

Parent Signature _____ Date _____



Campus High School Programs

This form must be completed by all students participating in any Campus High School Program, no matter the age, or anyone 16 and 17 who is taking a credit course at LBCC. Students under age 16 are permitted to attend LBCC only by requesting and being approved for an exception to the age requirement. Please contact High School Partnerships for details – 541-917-4236.

TODAY'S DATE _____

LBCC ID # _____

Required to submit the application.

Note: Student must know his/her id number for many functions at LBCC. Check with the high school counselor for assistance in getting a number.

Last Name	First Name	Middle Initial	Male or Female Please circle	
Mailing Address	City	Zip Code	Birthdate	Age
Current School	Daytime Telephone	Email Address (required - print clearly)		

1. Enrollment is for (check all that apply): ____ Fall ____ Winter ____ Spring ____ Summer
2. Placement Test results or Smarter Balance Equivalents (list course #): Math ____ Reading ____ Writing ____ (Attach report if test was taken at high school.)
3. List potential course(s) to be taken. If a student is limited to a specific course, please indicate:

4. List careers or majors the student is considering _____

5. Is the student on an IEP or 504? ____ Yes ____ No

If marked yes, it is recommended the student contact Disability Services to set up accommodations at LBCC.

<http://linnbenton.edu/disability-services/how-to-get-started>

6. Orientation to College

A student enrolling in Linn-Benton Community College assumes an obligation to conduct himself/herself in a manner compatible with the functions of the college as an educational institution within a civilized society. There are significant differences between the high school atmosphere and the college atmosphere; for example:

- The LBCC student population consists of adults who are proactive learners and who neither need, nor receive, supervision from the staff.
- The LBCC staff expects mature behavior of all students and will not tolerate inappropriate behavior.
- LBCC staff does not provide follow-up on nonattendance; students are expected to attend all classes.
- Most students find the pace in the college classroom is significantly accelerated compared to that of high school.
- College students assume responsibility for their actions and for their success. This includes following all registration processes, meeting deadlines, and seeking assistance from LBCC services available to students.
- Some LBCC classes have special safety standards, which require that the student and parent/guardian read and sign safety guidelines.
- Internet access is provided on campus to all students at LBCC. All students are expected to self-monitor for appropriate use of web sites and information gathering.
- College communication is sent to the student's LBCC email address. It is important to read campus email several times each week to stay up on important information.

See reverse side

Signatures Required

7. Funding: The District agrees to provide: _____ Tuition & Fees _____ Books _____ Transportation
The Parent agrees to provide: _____ Tuition & Fees _____ Books _____ Transportation

8. International students: Parents with an F1/M1 visa - please note – According to federal law, children of parents on an F1/M1 visa, who participate in the Advance Diploma program, may become out of status with their visa requirements, because the students are beyond the 12th grade.

If the student is an international student, what is the visa type? _____ What is the home country? _____

9. Release of Information:

The student gives permission for information to be shared among the high school, LBCC, including GED instructor and/or Campus High School Programs staff, and other support services. (NOTE: The College will not share information with anyone, including a parent or guardian, without the student's permission. Parents/guardians are not automatically contacted for any college business concerning the student. Names of all persons who have permission to talk with college administration about a student must be entered here.)

Print name of Parent/Guardian/Other: _____

IMPORTANT

NOTE: A student enrolled in secondary school is not eligible for aid from the Federal Student Aid programs, even if simultaneously enrolled in an eligible college program. A student is considered to be enrolled in secondary school if pursuing a high school diploma or has completed the requirements for a diploma but has not yet received it. This includes any student taking college coursework for which the high school gives credit and/or whose high school pays the college tuition. Students are also not eligible for LBCC scholarships.

We, the undersigned, attest to the above information. We believe this student has the ability and maturity to be successful at LBCC.

Parent/Guardian	date	Student	date
Print name: School Official or ESD Representative	Signature: School Official or ESD Representative	date	Contact Telephone

To be filled out by the high school or ESD representative. Please check the appropriate line.

_____ Post Graduate Scholars (PGS): Student is participating in an advanced or expanded diploma program through their high school.
High school accepts financial responsibility.

_____ Alternative Learning Opportunities (ALO): Student will apply LBCC course toward high school diploma.
High school accepts financial responsibility.

_____ Expanded Options Program (EOP): Student will apply LBCC course toward high school diploma.
High school accepts financial responsibility.

_____ GED preparation or basic skills development (photo I.D. showing date of birth is required): Student is referred by high school for GED preparation/basic skills class. All related fees are the responsibility of the high school.

_____ College Credit: Student/parent accepts financial responsibility.

Return completed form to: High School Partnerships
Takena Hall, Room 213
Linn-Benton Community College
6500 Pacific Blvd. S.W.
Albany, OR 97321
Or Fax: 541-917-4231

Questions? 541-917-4236 or email: Jeanine.howell@linnbenton.edu

The resident school district will be ultimately responsible for student attendance records, progress records, and plans. Credit and/or outcome verification will occur through various means, as per ORS336.625. Seat time will not be the only indicator of successful credit completion or outcome attainment. Credits and/or outcome attainment will be accepted by school of residence. Diplomas and/or certificates of mastery will be awarded by the school of residence. Linn-Benton Community College expressly disclaims any responsibility for the legal relationships, duties and obligations that exist between school district of residence and the student. The school district of residence shall indemnify and hold harmless the college for any lawsuit or action in equity, brought against the college for disputes arising out of the legal relationships, duties and obligations that exist between the resident district and the student.

LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws. (for further information <http://po.linnbenton.edu/BPsandARs/>)

THE FAFSA® PROCESS

YOU MUST DO THIS TO QUALIFY for PGS PROGRAM

And submit proof to the College Readiness Coordinator by April 22nd

What is an FSA ID?

An FSA ID is a username and password that you must use to log in to certain U.S. Department of Education (ED) websites. Your FSA ID identifies you as someone who has the right to access your own personal information on ED websites such as the *Free Application for Federal Student Aid (FAFSA®)* at fafsa.gov.

Step #1:

Get a FSA ID

If you are a parent of a *dependent student*, you will need your own FSA ID if you want to sign your child's FAFSA electronically. If you have more than one child attending college, you can use the same FSA ID to sign all applications. *Please note: Each FSA ID user must have a unique e-mail address.*

Step #2:

Gather Documents

Gathering the Documents Needed to Apply

The FAFSA asks for information about you (your name, date of birth, address, etc.) and about your financial situation. Depending on your circumstances (for instance, when you filed taxes or what tax form you used), you might need the following information or documents as you fill out the FAFSA:

- Your Social Security number (it's important that you enter it correctly on the FAFSA)
- Your parents' Social Security numbers if you are a dependent student
- Your driver's license number if you have one
- Your Alien Registration number if you are not a U.S. citizen
- Federal tax information or tax returns including IRS W-2 information, for you (and your spouse, if you are married), and for your parents if you are a dependent student:

Records of your untaxed income, such as child support received, interest income, and veterans non-education benefits, for you, and for your parents if you are a dependent student
Information on cash; savings and checking account balances; investments, including stocks and bonds and real estate but not including the home in which you live; and business and farm assets for you, and for your parents if you are a dependent student. Keep these records! You may need them again. Do not mail your records to us.

Step #3: APPLY

<https://fafsa.ed.gov/>

Start A New
FAFSA

Get FREE assistance and answers at
fafsa.gov or 1-800-4-FED-AID
(1-800-433-3243).

Applying for LBCC Admissions*

*This application is for students graduating from high school this year and/or are 18 years of age and will be coming to LBCC as a full time student. This includes the Post Graduate Scholars.

You may already have an LBCC ID number. This does not mean that you have actually applied for Admission to LBCC. If you do not have an LBCC ID number, this application will give you one once you have submitted it. **Please do not fill out this application if you have already done one.**

1. Go to www.Linnbenton.edu. Hover over Future Students; click on "Make it Official"; click on "Apply Now"; click on "I am Interested in Earning a Degree or Certificate"; click on "I Am New to College" (even if you have taken classes at LBCC before). Click on "Apply Now". This will take you to the Create a New Account page.
2. Create a login id and PIN. This id and PIN will only be used for this account creation process. Please read through the instructions. Once you get to the application page, for Application Type click the drop down arrow and choose "New Student". **Even though you may have already taken classes at LBCC, this is the application type you need.**
3. Be sure to select the correct term that you plan to start. Work through the headings, entering information as necessary. **You will need your social security number to fill out this online application.**
4. **PLEASE NOTE:** there is a line above the 'Create Login ID' that says "RETURNING USERS". Should you not complete the application in one sitting, return to this page and click on "click here" at the end of that line. It will take you back in to your application. Please **DO NOT** create another application once you have started one.
5. Should you receive an error message, or a notice that your application needs further review, it may take 2-3 business days to process the application. You can contact the High School Partnerships department at the number listed at the top of the page should you have any questions.
6. Once you have submitted your application, it may take 24 hours for it to process. Once it has processed you can then log in to your WebRunner account, and you can set up/confirm your LBCC email account.

Logging in to WebRunner

On the LBCC home page under "Current Students":

Click on : "Log in to Webrunner"

As a first Time User:

1. Enter your LBCC student ID number (X00...)(you can also use your Social Security number)
2. Enter your PIN (your birthdate in mmddyy format), once you get in you will be asked to change your PIN and then confirm the new PIN. This new PIN will be used in all future logins to WebRunner.
3. You will create a security question and answer in case you should forget your PIN. It is best to have a question where the answer will never change.

You can skip the text portion if you like. You are now logged in to your WebRunner.

Setting up your LBCC Email

On the LBCC home page at the very top of the page click on "Email Login". This page gives you instructions on how to set up/confirm you LBCC student email. Also how to forward your email or reset your password. The email will not be available to set up until the day after you do the application.

The format will be: first name.lastname.xxxx@mail.linnbenton.edu (xxxx is the last 4 digits of your LBCC X ID#)

You can log in to your student email by going to Google Mail and entering your full LBCC email address. Your Password for the first time is your birthdate (mmddyy). You will be asked to enter and confirm a new password.

If you are in need of assistance you can call the Student Helpdesk at 541-917-4630



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AGREEMENT FOR PARTICIPATION IN THE GREATER ALBANY PUBLIC SCHOOL POST GRADUATE SCHOLAR PROGRAM

As a participant in the GAPS Post Graduate Scholar Program, I agree to and understand the following requirements for participation:

Parents and Student need to initial each requirement.

- _____ 1. Check College email regularly & respond to requests in a timely manner.
- _____ 2. Enroll in a **minimum** of **12** college credits as a GAPS Post Graduate Scholars student. Credits above the standard 12, must have a GAPS POST GRADUATE SCHOLARS Administrator approval. Enrolling in more than 12 college credits will result in financial responsibility of the student. **On-Line Courses have to have coordinator approval.**
- _____ 3. If you wish to register for a 200 level class for Fall term, you will need a written consent from your POST GRADUATE SCHOLARS Administrator or Counselor. In subsequent terms, 200 level classes can be negotiated after proven success in college coursework.
- _____ 4. Do NOT add or drop any courses without permission from the POST GRADUATE SCHOLARS PROGRAM Coordinator/Advisor
- _____ 5. I understand that if I drop a class without prior permission **I will be dropped from the program and will be responsible for payment of tuition and fees.**
- _____ 6. Pay fines such as parking tickets, library, gym fees, etc. If the fines are not paid at the end of each term, students will not be able to register for upcoming term. This includes extra tuition you owe because of exceeding the credit limit.
- _____ 7. Return text books at the end of the term during designated LBCC Book Buy Back days. If you do not participate in the textbook buyback program set forth by Linn Benton Community College, you will be responsible for 40% of the books charged for the term. Your textbook account will be placed on hold for the next term if this is not paid.

- _____ 8. Model appropriate college behavior as outlined in the Linn Benton Community College Student Rights and Responsibilities Handbook and GAPS Parent Student Handbook (Unacceptable behavior can result in removal from the program).
- _____ 9. Start the following course:
Prior to Fall term (September) HD120 "DESTINATION GRADUATION"
(starts on Welcome day that is Wednesday the week before Fall term starts)
- _____ 10. Attend required tutoring if grades drop or as referred by the POST GRADUATE SCHOLARS Coordinator.
- Students who attend required tutoring and fall below 2.0 for the term will be placed on academic probation.
 - Students that elect not to attend tutoring and fall below 2.0 will be dropped from the program.
- _____ 11. While a GAPS POST GRADUATE SCHOLARS you may not be able to accept financial aid or scholarships. (We will not know the answer to this until the PGS bill is finalized.) Post Graduate Scholar students are not allowed to participate in any sports at any GAPS high schools.
- _____ 12. I understand that I will start my college academics based on my CPT Computerized Placement Test scores which may require some remedial course work. The CPT test score must be a 55 in Reading Comprehension or above (place in RD090 or above) to enter this program. (Note: if you have earned college credit for WR 121 you do not need to take the Reading or Writing Placement Test). If you received a 3 or 4 in Math and Writing you will only need to take the Reading Placement Test.
- _____ 13. You must meet with the POST GRADUATE SCHOLARS Coordinator twice every month. It is my responsibility to connect with the Post Graduate Scholars Coordinator to check class schedule, check extra course fees, any questions about the program, and as required by the program.
- _____ 14. I understand that I must continue to live within the boundaries of the Albany School District while a Post Graduate Scholar.

I understand that if I am not successful in my college classes and maintain at least a 2.0 GPA, I may forfeit my opportunity in the GAPS Post Graduate Scholars Program.

Student Signature

Date

Parent Signature

Date



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LETTER OF INTEREST

Your letter of intent to participate in the Greater Albany Public School's Post Graduate Scholar program should include specifically:

- Description of your career plan
- Explain how Linn Benton Community College's program will meet your needs to reach this career plan.
- Outline a clear plan for success once admitted to the program.

This letter should be no longer than one page. Please type out your letter of interest and include with your application packet.

Due Friday May 10, 2019.